



Job Title: Activity Facilitator
Based At: Heathlands Cumbria
Responsible To: LBT Projects Activity Coordinator

Job Description:

Working alongside our Projects Activity Coordinator. You will be required to facilitate activity sessions in the community aimed at giving social opportunities to a range of adults with disabilities, older adults and those with medical conditions all of which are often excluded in the community. You will be given appropriate supervision and training when required and would be expected to deliver sessions independently when adequately trained.

The ideal candidate will be able to work flexibly across the week, initially the contract will be for 16 hours per week and occasional evening work would be required.

As an Activity Facilitator you will be expected to apply your knowledge and ability to run activity sessions mainly within sports including seated aerobics, sports sessions and bowls. You would also be expected to provide support to LBT Project's 'Moving on up Project' providing training and support to young adults with learning disabilities who are looking to live independently in the community.

The successful candidate would be a minimum of 21 years with a full driving licence and a full DBS check would be required before any position were to be offered.

Purpose of Job:

To provide support, supervision, encouragement and development for individuals and groups on or off Laurie Brewis Trust premises. This may include working occasional evenings.

With appropriate support and supervision you will be expected to undertake duties outlined in the tasks and responsibilities section of the job role to meet the standards of the person specification for Activity Facilitator.

Key Tasks & Responsibilities:

1: To work across community sites and programmes to provide appropriate support to individuals and groups.

2: Facilitating community activities run by The Laurie Brewis Trust including seated aerobics, Boccia and supporting the Moving On Up Project.

3. On occasions drive Trust vehicles on a voluntary basis.

4: Attend all training and qualifications as deemed necessary for your job role.

5: To ensure compliance with fire, health and safety policies and legislation requirements, including attendance to all relevant statutory training.

6: As a member of the staff team at LBT you will play an active role in positively endorsing the reputation, and continued expansion of The Laurie Brewis Trust. You will be expected to work proactively and professionally making the project attractive to service users, potential service users, building positive links with external individuals and groups

7: You may also be required to fulfil any other duties with the LBT staff team by The Trust Management Committee.

Requirements	Essential	Assessed By	Desirable	Assessed By
Qualifications	NVQ Level 2 in or equivalent qualifications related to the role	Application Form	First Line Management qualification	Application Form
	Attend & Obtain relevant training & qualification relevant to your job role	Application Form.	NVQ Level 3 or equivalent qualifications related to the role	Application Form
Experience	Facilitator skills/Experience	Application Form.	Experience of supervising staff	Application Form. Interview.
	Previous experience in working with vulnerable people in different community settings.	Application Form.	Ability to manage in a variety of situations e.g. with people who challenge services and those with complex needs.	Application Form. Interview
Skills Related to The role	Good communication skills, including the ability to teach and develop the skills of others	Application Form	Able to use sign language, e.g. Makaton.	Application Form Interview
	Able to complete written records as necessary	Application Form		
	Ability to work decisively and within time scales	Application Form		
	Be able to effectively deal with conflict	Application Form		

Attitude & Personal Attributes	Positive and non-discriminatory attitude towards people.	Application Form.		
	Be able to demonstrate an open and approachable attitude.	Application Form		
	To be proactive, with the ability to work on own initiative as well as part of a small team	Application Form		
Other Requirements	Full driving Licence	Application Form		